

The Countryside Home Board of Directors met for a regular meeting on March 19, 2019. Diana Schroeder, President called the meeting to order at 4pm. Members present: Diana Schroeder, Patti Spray, Mick Vogt and Paul Shae absent. Also present Mayor Al Brandt. Paul Kellen, and administrator Jenna Kennedy.

Schroeder declared the meeting to be open, legal, properly posted and advertised.

Vogt made a motion to approve consent agenda, to include minutes, agenda, treasurer's report and claims. Spray seconded the motion. Roll call vote: yeas Spray, Vogt. Nays: none. Shae absent. Motion carried.

New business: Silverstone Benefit Presentation by Chad and Michelle about health ins., dental and vision. Employer to absorb 2 1/2% increase in health insurance. also employer to cover 50% of employee only dental and vision cost. Vogt made a motion to approve, seconded by Spray. Roll call: yeas Vogt, Spray nays: none. Shae absent. Motion carried.

Silverstone also spoke about an intranet tool they can provide us to be used for staff to reach each other also for things like open enrollments, staff posts, meetings, etc. This is a free service for us. They will revisit with Jenna about the start up.

(2)

### Old Business

update on handbook: Jenna to check with Quality 1st lawyer to approve draft for a cost of \$250.00. Motion made by Vogt to approve. Seconded by Spray. Roll call: yeas Vogt, Spray Nays: none Shae absent. Motion <sup>carried</sup> approved.

Jenna to get 3rd quote for lock down doors for the facility. Motion by Vogt to table until next meeting. Seconded by Spray. Yeas: Vogt, Spray Nays: none Shae absent. Motion carried.

Also tabled until next meeting: flooring for rooms 102 and 205 and a new mini van. Vogt made motions to table. Seconded by Spray. Roll call yeas: Vogt, Spray Nays: none Shae absent. Motion carried.

New Business: Staffing and personal issues. Jenna has spoken with other facilities about the need to recruit people. Aron P gave his notice. We have a part time maintenance hired. Will put ads in paper. Erin Peterson was moved into role as DON. State was notified.

Resident concerns: Jenna to check with insurance co regarding Rm 404 after a roof leak caused the ceiling to cave in.

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Vogt made a motion to go into executive session at 5pm to discuss personal issues. Seconded by Spray Yeas: Vogt Spray Nays: none Shae absent motion carried.

Back in regular session at 6:11pm.

We are aware of concerns and we are staying with decision to appt Erin Peterson as DON and Matt's decision to remain as a floor RN. He was given 30 days probation and is to maintain professionalism in his position.

Vogt made a motion to approve evaluations Seconded by Spray. Yeas: Vogt, Spray Nays: none motion carried Shae absent.

Vogt made a motion to adjourn Seconded by Spray Yeas: Vogt, Spray Nays: none Shae absent Motion carried.

Next meeting 16<sup>th</sup> April @ 4pm